

*A Friend  
of the Family*



## Elite Nanny Hotel Service

*A Friend of the Family* presents Elite Nanny Hotel Services, providing world-class service for guests locally and abroad. We have twenty-five years of nanny expertise and we offer an all-inclusive service, taking care of every detail for you. You make one call and we handle the rest! We have well screened and highly qualified Nannies that provide care for babies and children of all ages. They will provide fun activities for in-room service and careful supervision of activities within the hotel.

To secure your Elite Nanny Hotel reservation, you can fill out and return the attached Elite Nanny Hotel reservation form. Please provide a major credit card, which will be charged at a rate of \$30-\$32 (5 children maximum) an hour with a four (4) hour minimum per nanny per day.

### **Services include:**

- ❖ Nannies that are nurturing, attentive and that will provide one on one loving care.
- ❖ Quick response to your call seven (7) days a week from 6am until 10pm.
- ❖ Reservations can be filled within one hour!
- ❖ An e-mail confirmation of your reservation.
- ❖ Nanny wages and parking.

Reservations can be made online at [www.afriend.com](http://www.afriend.com) or call (770) 725-2748.

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## Elite Nanny Hotel Service

### Client Reservation Form

#### Client Information

First Name:		Last Name:	
Home Address:			
City:		State:	Zip Code:
Cell #:	Work #:	Email:	

#### Hotel Care Dates

#### Those Needing Care

Date:	Time:	Name:	DOB:
	am/pm UNTIL	am/pm	DOB:
	am/pm UNTIL	am/pm	DOB:
	am/pm UNTIL	am/pm	DOB:
	am/pm UNTIL	am/pm	DOB:
	am/pm UNTIL	am/pm	Special Needs/Meds:
	am/pm UNTIL	am/pm	

#### Alternate Contact:

First Name:		Last Name:	
Relation:	Address, if different than above:		
Home #:	Cell #:	Work #:	

#### Billing Information:

Credit Card #:	Name On Card:		
Billing Address, if different from home:	Expiration Date:	CVV #:	

#### Hotel Information:

Name of Hotel:		Hotel Contact #:	
Street Address:			Room #:
City:	State:	Zip:	
What name is the hotel room reserved under?			

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## Elite Nanny Hotel Service

*A Friend of the Family's Policies*

### Please Read & Initial

- \_\_\_\_\_ The rate for Elite Nanny Service is \$30 or \$32 (4-5 children) per hour, with a minimum of four (4) consecutive hours. Rate(s) subject to change on holidays. The caregivers wages and parking are included in this fee. If you utilize the services of the caregiver for more time than originally requested, your credit card will be charged a rate of \$30 an hour for anytime over the requested time. Please note that a maximum of five (5) children allowed per nanny.
- \_\_\_\_\_ Your total charge is \$30 or \$32 (4-5 children) x \_\_\_\_\_ hours=\$\_\_\_\_\_. You do not pay the caregiver directly. We will take care of paying the caregiver for you. You will receive an email confirmation of your service request, a time sheet for your caregiver (please fill out and sign the Time Sheet and give to caregiver to return to Agency), and you will also receive an activity log for your caregiver to fill out.
- \_\_\_\_\_ You will either receive a call from your caregiver or from the Agency. You can expect your caregiver to arrive at the time you requested.
- \_\_\_\_\_ If you need to cancel, please let us know at least two (2) hours prior to the service start time—a 50% cancellation fee will apply. If you do not notify us of the cancellation at least two (2) hours prior to the service start time, a cancellation fee of \$120.00 (which is the minimum amount to secure this nanny reservation) will apply.
- \_\_\_\_\_ Do you have any questions about our cancellation policy? \_\_\_\_\_Yes \_\_\_\_\_No. If yes, we will contact you regarding your request.

If you are in need of further service, please contact the agency, not the caregiver, to ensure the best service. If you contact the caregiver directly to provide care services, the agency's hourly fee applies.

Thank you for choosing *A Friend of the Family*.